



CIN NO. L51909DL1963GOI004033

DELHI REGIONAL OFFICE, F8-11, Flatted Factories Complex,
Rani Jhansi Road, Jhandewalan, New Delhi – 110055,
Tel: 011-46523955/23523955

MMTC/DRO/ADMN/CARRYBAGS/2016-17

DATE:10-03-2017

Bid Submission Start Date & Time : 14-03-2017 (1100 hours)
Bid Submission Closing Date & Time : 29-03-2017 (1500 hours)
Bid Opening Date & Time : 29-03-2017 (1530 hours)

OPEN TENDER FOR TECHNO-COMMERCIAL BID FOR SUPPLY OF CARRY BAGS FOR MMTC'S BRAND OF SILVERWARE "SANCHI"

Technical Bids in respect of above Open Tender are invited for supply of Paper Paper/Jute Carry Bags (not synthetic fibre) of MMTC's Brand of silverware "SANCHI" based on designs of existing Bags. The detailed terms & conditions of the tender are as under:-

PRODUCT: The Paper Carry Bags quality should be strictly of 190 GSM off-white quality with single colour base (blue base with leaf printing) and Jute bags (not synthetic fibre). The design has to be strictly as per our sample which can be inspected at our office MMTC Limited, Delhi Regional Office, F8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, Jhandewalan, New Delhi – 110055 in the existing three different sizes.

SIZE, QUALITY & QUANTITY: The following quantities of Bags are required. The interested suppliers are requested to submit their quotation on Technical basis as per the application form enclosed for supply of Carry Bags as per the size & quality mentioned below. The paper/jute carry bags [paper bag should have the soft cotton thread cords (white Colour) with top and bottom reinforced and metallic clip/binder (as per sample)]:

PAPER/JUTE BAG:

S.No.	Description /Quality	Size of Bags	Quantity
1.	Paper/Jute bags [paper bag strictly of 190 GSM off-white quality with single colour base (blue base with leaf printing)]	8"x8.5"x3" (Small)	100,000 pcs
2.	-do-	11"x15"x4" (Medium)	100,000 pcs
3.	-do-	17.5"x14"x6" (Large)	10,000 pcs

The above bags may be supplied in lots as per MMTC delivery Schedule.

The party quoting for jute bags to specify the quality of 3 different sizes and also give sample pieces alongwith tender.

The carry bags ordered above should be delivered in neatly packed condition in lots as per MMTC's schedule given below (Either paper bag or jute bag or both at the discretion of MMTC):

S.No.	Delivery Date (On or before)	Small	Medium	Large
1	15-04-2017	50,000	50000	5000
2.	30-04-2017	50,000	50000	5000

Contd...2/-

:2 :

1. **REJECTION** : Defective/rejected carry bags out of the quantity ordered shall have to be replaced by supplier on immediate basis at their own cost. Further, MMTC reserves the right to get the quality of paper/jute bags inspected an accredited testing agency. The report of the Agency would be treated as final and binding for the purpose of finalization of quality and rejection thereof.
2. **VALIDITY OF THE RATES**: The rates contracted above shall be valid initially for one year from the date of issue of the order to the prospective supplier. MMTC reserves the right to place future orders, as and when required, at the same rates within the validity period of rates and extend for further period as mutually agreed.
3. **PAYMENT**: Payment shall be released to the supplier against their Tax invoice for the bags accepted only.
4. **DELAY PENALTY** : If there is any delay in supply of the carry bags as per our specified schedule then a penalty of Rs. 1000/- per day shall be levied subject to maximum of 5% of the total contract value which shall be deducted at the time of final settlement of bills.
5. **TIN NUMBER**: Only those parties having TIN NUMBER are eligible to participate in the said Tender. Necessary documents have to be furnished along with the quotation.
6. MMTC reserves the right to accept or reject the technical and price bid without indicating the reason whatsoever to the bidder.
7. All bidders are required to submit EMD of Rs. 50,000/- (Rupees Fifty Thousand only) by way of Pay Order/DD issued by scheduled bank in favour of MMTC Limited payable in New Delhi along with their Tender Quotation. The unsuccessful bidders would be refunded the EMD within one week of finalization of the order.
8. The Tender documents can be obtained from the office of MMTC Limited, F8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, Jhandewalan, New Delhi-110055 at free of cost on any working day from 14-03-2017 to 29-03-2017 between working hours. Alternatively, the tender documents can also be downloaded from the websites i.e. www.eprocure.gov.in or www.mmtclimited.com.
9. The offer complete in all respects to be submitted/dropped as per the application form along with samples in ***two separate envelops comprising (A) Technical BID with prescribed EMD and documents (B) PRICE BID*** bearing the name and address of the bidders in both bids in Tender Box kept at **MMTC Limited, F-8-11, Flatted Factories Complex, Rani Jhansi Road, Jhandewalan, New Delhi – 110055 latest by 3.00 pm on 29-03-2017. The two envelopes should be superscribed “TENDER FOR CARRY BAGS” along with the name of the Bidder, address & Telephone number.**

STRICTLY ON APPLICANT'S LETTER HEAD

(Technical Bid)

DATED_____2017

To:

The Addl. General Manager (Admn)
MMTC Limited,
Delhi Regional Office,
F8-11, Jhandewalan Flatted Factories Complex,
Rani Jhansi Road, Jhandewalan,
New Delhi – 110055

Sub: Techo-Commercial Bid for supply of Carry Bags for MMTC's Brand of Silverware "SANCHI"

Dear Sir,

Reference your letter No.MMTC/DRO/Admn/Carry Bags dated 10-03-2017 for carry Bags. We are pleased to submit our technical Bid for Paper Bags/ Jute Bags as under:

S.No.	Description/Size of Bags	Quality of Paper	Colour/Logo and leaf printing
1	8"x8.5"x3" (Small)	Strictly of 190 GSM off-white quality with single colour base (blue base with leaf printing)	As per Sample provided by MMTC
2	11"x15"x4"(Medium)	-do-	
3	17.5"x14"x6"(Large)	-do-	

2. We agree to abide by all terms & conditions as laid down in MMTC Limited's Tender No. MMTC/DRO/ADMN/CARRYBAGS/2016-17 dated 10-03-2017.

3. Pay Order/DD No. _____ dated _____ for Rs.50,000/- (Rupees Fifty Thousand Only) as EMD.

4. Our TIN No. is _____(Copy enclosed).

We are submitting the three samples signed by our authorized representative with seal of the Company in a sealed cover.

Thanking you,

Yours faithfully,

Name: _____

Designation: _____

- Encl. 1. Pay Order / Demand Draft
2. Copy of our TIN
3. As mentioned above

STRICTLY ON APPLICANT'S LETTER HEAD

(PRICE BID)

Date:

To:

The Addl. General Manager (Admn)
MMTC Limited,
Delhi Regional Office,
F8-11, Jhandewalan Flatted Factories Complex,
Rani Jhansi Road, Jhandewalan,
New Delhi – 110055

Sub: Price Bid for supply of Paper/Jute Carry Bags for MMTC's Brand of Silverware "SANCHI"

Dear Sir,

Reference your letter No.MMTC/DRO/ADMN/CARRYBAGS/2016-17 dated 10-03-2017for supply of Paper/Jute Carry Bags. We are pleased to submit our Price Bid as under:

S.No.	Description/Size of Bags	Quantity	Rate per piece excluding VAT (Rs.)	
			Jute Bag per piece	Paper Bag per piece
1.	8"x8.5"x3" (Small)	100,000 pcs		
2.	11"x15"x4"(Medium)	100,000 pcs		
3.	17.5"x14"x6"(Large)	10,000 pcs		

2. At present VAT for Paper Bag _____% and Jute Bag _____%.

3. We agree to abide by all terms & conditions as laid down in MMTC Limited's Tender No. MMTC/DRO/ADMN/CARRY BAGS/2016-17 dated 10-03-2017.

4. Our TIN No. is _____(Copy enclosed).

Thanking you,

Yours faithfully,

Name: _____

Designation: _____

Encl. As above

