



Core-1, Scope Complex, 7 Institutional Area, Lodhi Road, New Delhi-110 003 (INDIA)

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No.MMTC/Admn/R&I/2015

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QUOTATIONS FOR DISPATCH WORK OF MMTC ANNUAL REPORT BOTH IN DELHI AND OUTSIDE DELHI.

MMTC Limited, a Govt. of India Enterprise, having its registered office in SCOPE Complex, Lodhi Road, New Delhi-110003 is engaged in trading of various commodities both in domestic and international markets. Quotations are invited from reputed and established Courier agencies in sealed envelope having a minimum experience of 3 years in relevant field and doing such services for reputed organizations/Government Organizations/Public Sector Undertakings. Reputed courier agencies are requested to quote the best price for dispatch work of Annual Report containing Notice to the shareholders of MMTC Ltd. both in Delhi/NCR and outside Delhi. The data regarding shareholders address slips will be provided by the RTA of MMTC. The sealed quotations addressed to the **General Manager, MMTC Limited, Core-I, SCOPE Complex, Lodhi Road, New Delhi-110003** may be dropped in the tender box kept at "**Ind floor, MMTC Limited, Core-I, SCOPE Complex, Lodhi Road, New Delhi-110003** on or before **24.08.2015 at 1500 hrs(IST)** and bids will be opened at **1530 hrs on the same day i.e. 24.08.2015**. The sealed envelope containing quotations is to be superscribed as "**Quotations for dispatch work of Annual Report MMTC**".

<p>Mr. S.B. Mathpal Addl. General Manager(Admn.) MMTC LIMITED CORE-1, SCOPE COMPLEX, NEW DELHI-110 003 TELEPHONE NO. 11-24381238</p>
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