



**MMTC Limited**

**(A Govt. of India Enterprise)**

**Delhi Regional office:** F 8-11, Jhandewalan Flatted Factories Complex,  
Rani Jhansi Road, New Delhi-110055.  
Tel. No.: 011-23529188/ Fax No.: 011-23633175  
Email: [praveenjain@mmtclimited.com](mailto:praveenjain@mmtclimited.com)

**Sub: Open tender for Annual Maintenance Contract (AMC) of Medallion Stamping and Cutting Machine at Delhi Regional Office**

Delhi Regional Office, MMTC Ltd. invites bids for Annual Maintenance Contract (AMC) of Medallion Stamping and Cutting Machine at Medallion Manufacturing Unit, DRO.

MMTC Limited is a Govt. of India Undertaking and a leading international trading enterprise of India. The Delhi Regional Office (DRO) has a Medallion Manufacturing Unit where Gold and Silver medallions ranging from 5g to 50g are manufactured. The details of the tender are available at MMTC's website <http://www.mmtclimited.gov.in> and Govt. of India website (<http://eprocure.gov.in>).

The description of the machines for AMC is as given below:

**1. Medallion Cutting Machine Specifications**

**Make:** Godrej & Boyce Mfg. Co. Ltd.; Bombay

**Pressure:** 25 Tonne; Hydraulic

**Model No.:** GE-1-25-NIGFC-FB-761

**Mfg. Year:** 1994

**Stroke:** 8-63mm

**Strokes per min.:** 56 (medallions that can be cut per min)

**Main motor:** 2.2 KW/1500 RPM

**2. Medallion Stamping Machine Specifications**

**Make:** Nuchem Limited.; Faridabad

**Pressure:** 350 Tn/ 415 V; Hydraulic

**Mfg. Year:** Mar.1996

**Terms and Conditions**

1. **The period of AMC would be from Feb. /Mar. 2015 to Jan. /Feb. 2016.**
2. The bidder should have an experience of atleast 3 years in similar works.
3. **Submission of Bids:** Bids shall be submitted in sealed covers in two parts as mentioned below.

**3.1 Part A: Technical Bid**

The technical bid should comprise of the following:

- a) Self attested relevant work experience documents for similar works for atleast last 3 years. Only those bidders who have maintained atleast two machines will be eligible for qualification.
- b) Duly filled technical bid as per the format given at **Annexure A.**

The technical bid alongwith the tender document should be put in an envelope superscribing "Technical Bid for Tender No.: MMTC/DRO/ Med. Unit/AMC/14-15/02 dated 13.01.2015."

**3.2 Part B: Price Bid**

**The price bid of only those bidders will be opened who qualify in the technical bid.** The price bid should contain the duly filled price bid format given at **Annexure B.**

The duly filled price bid should be put in an envelope superscribing "Price Bid for Tender No.: MMTC/DRO/Med. Unit/AMC/14-15/02 dated 13.01.2015."

**3.3** Both the above envelopes should be put together in another envelope superscribing "Tender No.: MMTC/DRO/Med. Unit/AMC/14-15/02 dated 09.1.2015 for Annual Maintenance Contract (AMC) of Medallion Stamping and Cutting Machine at MMTC LTD., DRO". The sealed envelope should be sent through Speed Post/Courier or may be dropped personally at the following address:

**DGM (Retail), MMTC LTD., Delhi Regional office, F 8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi-110055.**

**(Contact Person: Mr. Swapnil Hedao, Dy. Manager; Mob: 9911023585)**

- 4.** The last date and time for submission of bids is **28.01.2015 upto 1200 hrs.** The tender would be opened on **28.01.2015 at 14.30 hrs.**
- 5.** The name of the bidder should be clearly mentioned on all the envelopes of the bids.
- 6.** The bidders may also visit the Medallion Manufacturing Unit before quoting their bids. Incomplete bids and bids received after due date and time will not be considered.
- 7.** The payment will be made through RTGS on quarterly basis after the end of each quarter.
- 8.** MMTC reserves the right to offer the tender to any of the bidders at its sole discretion without assigning any reason thereof.

(Praveen Jain)  
Dy. General Manager (Retail)

Annexure ATechnical Bid Format

1.	Company Name	
2.	Details of business	
3.	Name and Contact no of the Proprietor	
4.	Relevant experience in the last 3 years for similar works (List of Companies with contact nos. and work order copies)	Please put a tick ( ✓ ) in the box if the documents are enclosed

Signature:

Name:

Designation:

Date: \_\_\_\_\_

**Annexure B**

**Price Bid Format**

1.	Name of the bidder	
2.	Price for AMC of Medallion Cutting machine ( ` )	
3.	Price for AMC of Medallion Stamping machine ( ` )	
4.	<b>Total price</b>	

Signature:

Name:

Designation:

Date: \_\_\_\_\_