

**MMTC LIMITED**  
**(DELHI REGIONAL OFFICE)**  
**F-8-11, FLATTED FACTORIES COMPLEX,**  
**RANI JHANSI ROAD, JHANDEWALAN,**  
**NEW DELHI – 110 055.**  
**TEL: 011-23557462**

**TENDER No. MMTC/DRO/Admn/Pamphlets/Flex Banners/2015-16 Dated 05.03.2015**

**Bid Submission Start Date & Time: 10.03.2015 (1000 hours)**  
**Bid Submission Closing Date & Time: 18.03.2015 (1700 hours)**  
**Bid Opening Date & Time: 19.03.2015 (1030 hours)**

**OPEN TENDER FOR SUPPLY OF PAMPHLETS, FLEX BOARDS AND FLEX BANNERS**

We require the following for our forthcoming exhibition(s)-cum-sale(s):

- |      |  |   |                  |
|------|--|---|------------------|
| i)   | Pamphlets in four-colour printing Front/Back | - | 50,000 pcs./     |
|      | On 170 GSM white paper A-4 size              |   | 1,00,000 pcs./   |
|      |  |   | 2,00,000 pcs.    |
| ii)  | Pamphlets in four-colour printing Front/Back | - | 50,000 pcs./     |
|      | On 130 GSM white paper A-4 size              |   | 1,00,000 pcs./   |
|      |  |   | 2,00,000 pcs.    |
| iii) | Flex Board                                   | - | 5 pcs. / 10 pcs. |
|      | Board size: 12' x 5' = 60 sq. ft.            |   |                  |
|      | (5 Hindi and 5 English)                      |   |                  |
|      | Board size: 9' x 60' = 540 sq. ft.           |   |                  |

iv) Flex Banner - 5 pcs. / 10 pcs.

Banner size: 10' x 6' = 60 sq. ft.

(5 Hindi and 5 English)

Banner size: 5' x 60' = 300 sq. ft.

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2. Please quote your lowest rates for the above items.
3. **Rejection:** Defective and rejected Pamphlets/Boards/Banners out of the quantity ordered shall have to be replaced by supplier on immediate basis at their cost.
4. **Validity of the Rates:** The rates contracted as per above quoted rates shall be valid initially for one year from the date of issue of the order to the prospective supplier. MMTC reserves the right to place future orders, as and when required, at the same rates within the validity period of rates and extend for further period as mutually agreed.
5. **Payment:** Payment shall be released to the supplier against their Tax Invoice. In case the quality of the Pamphlets/Boards/Banners of the supplier does not conform to MMTC's specifications, payment shall be released only after such Pamphlets/Boards/Banners have been replaced.
6. **Delay Penalty:** If there is any delay in supply of the Pamphlets/Boards/Banners as per our specified schedule then a penalty of Rs. 1,000/- per day shall be levied subject to maximum of 5% of the total contract value, which shall be charged/deducted at the time of final settlement of bills.
7. MMTC reserves the right to accept or reject the price bid without indicating the reason whatsoever to the bidder.
8. **EMD of Rs.10,000/- (Rupees Ten Thousand only) by Pay Order/Drafts issued by scheduled Bank in favour of MMTC Limited shall have to be submitted along with this tender/quotation. The unsuccessful bidders would be refunded the same within one week of finalization of the order.**

9. **Your quotation in a sealed envelope should be addressed to MMTC Limited, Delhi Regional Office, F-8-11, Flatted Factories Complex, Rani Jhansi Road, Jhandewalan, New Delhi – 110 055 and should be dropped in the prescribed Tender Box by 1700 hrs. on 18.03.2015 at MMTC Limited, Delhi Regional Office, F 8-11, Flatted Factories Complex, Rani Jhansi Road, Jhandewalan, New Delhi – 110 055.**