



File No. MMTC/PMD/CO/Hed/2018-19/I

Date: 20.12.2018

**Empanelment of the Commodity Brokers for MMTC's Commodity Hedging and Trading Requirements (Gold and Silver)**

MMTC, a Government of India Enterprise, is engaged in trading of gold and silver. The company is in process of registering with renowned commodity trading broker to carry out its commodity trading on the commodity exchanges.

It is, therefore, requested to forward your best offer covering details as in Technical Bid and Financial Bid to enable us to take the suitable decision for initiating registration formalities for commodity trading.

The portal for accepting bids and information shall be available till 17:30 Hrs, 15th January, 2019. The bids will be opened at 10:30 Hrs, 16th January, 2019. After receiving all the documents, a committee shall review the technical bid as in Part I, which may be considered as a qualifying document. Financial bid as per Part II shall only be opened for qualified brokers on the basis of Part I.

It is the discretion of MMTC to either select or reject any bid or keep more than one broker agency for carrying out its commodity trading activity.

For any clarity related to this document, may please contact Shri Vaibhav Aggarwal ([vaibhav@mmtclimited.com](mailto:vaibhav@mmtclimited.com), +917827290270) or Shri Manish Kr Jain ([mkjain@mmtclimited.com](mailto:mkjain@mmtclimited.com))

**PART I**  
**Technical Bid**

1. Firm Name, Registration No. and Date of Registration
2. Average Volume of daily transactions (futures) handled in Kgs:
  - a. Gold
  - b. Silver
3. Date of Membership and Membership number of:
  - a. MCX
  - b. NSE
  - c. BSE
  - d. SEBI
4. List of top five commodity clients trading in gold and silver on the basis of transaction charges
5. Networth as declared with SEBI/Commodity Exchange (to be attached in the bid documents)
6. Availability of Reports and Informations about the positions and limits: Y/N
7. Availability of Online Trading Platform: Y/N
8. MTM Settlement period or time, MTM report availability time to MMTC
9. Is there any security to be kept with Broker, if yes please specify
10. Form of Margin Security and Exposure for trading
11. Can this Margin Security be used for trading on multiple exchanges simultaneously
12. Details of Charges (if any) initiated by SEBI or any other regulator/agency (list to be attached)
13. Any Adverse Comment(s) in the Internal Auditor Report (submitted with Exchange by 30<sup>th</sup> Nov 2018). If yes, please list all the comments (list to be attached)
14. Any connection/charges in respect to NSEL (please specify) (list to be attached)
15. Any other charges not covered as above (list to be attached)
16. Litigation matters, if any, in past valuewise vis-a-vis settlement of those cases. (list to be attached)

It is further requested to attach the latest Annual Report having Financials, Directors Report and Auditor's Report.

## **PART II**

### **Price Bid**

1. Brokerage for commodity futures for Buy / Sell on per Crore basis
2. Exchange charges INR per Crore basis:
  - a. MCX
  - b. NSE
  - c. BSE
3. Clearing Charges INR per Crore basis:
  - a. MCXCCL
  - b. NSCCL
  - c. ICCL
4. Any other charges INR per Crore basis
5. Margin Requirement
  - a. Initial Margin and SPAN Margin
  - b. Additional Margin, if any
6. Form of Margin and applicable incidental charges (if any) on the form of margin
  - a. Fixed Deposit Receipt (Name of Beneficiary, Lien Letter format etc) (to be attached)
  - b. Bank Guarantee (Format) (to be attached)
  - c. Any other (please specify) (to be attached)

\*Please print filled Price Bid on letter head of your company, certify under the official stamp and attach the scan of the same in the bid documents.

## **Guidelines**

<b>Vendor's Queries</b>	<b>Contact Numbers</b>	<b>e-Mail ID</b>
Mr. Abhijeet Goware	+91 9265562826	<b>abhijeet@eptl.in</b>
Mr. Pankesh	+91-7968136 848	pankesh@eptl.in

1. The bidder to have valid Class-III Digital Signature Certificate (DSC) (with signing and encryption) issued from Licenced Certifying Authorities operating under Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) in India. The details of the License CA's are available on [www.cca.gov.in](http://www.cca.gov.in) wherein the details have been mentioned.
2. The bidders to register on the e-portal so as to have a valid user id for accessing e-tendering/e-auction portal of MMTC.
3. For minimum system requirements, refer to home page of the url <https://mmtc.abcprocure.com> under tab Downloads/Minimum System Requirement-V2.0.
4. Internet connectivity and other paraphernalia requirements shall have to be ensured by bidders themselves. In order to ward-off such contingent situation like internet connectivity failure, power failure etc., bidders are requested to make all the necessary arrangements / alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the e-Tender/ e-Auction successfully. However, the bidders are requested not to wait till the last moment to quote their bids to avoid any such complex situations. It is to be noted that either MMTC LIMITED or MMTC LIMITED'S SERVICE PROVIDER shall not be responsible for these unforeseen circumstances.
5. Bidders are advised to print and save bid submission receipt on submission of bids.