

**NOTICE INVITING TENDER FOR EMPANELMENT OF GOLD JEWELLERY, DIAMOND/  
PRECIOUS & SEMI PRECIOUS STONE JEWELLERY FABRICATORS/VENDORS**

**TENDER NO: MMTC/DRO/JPD/2014-15**

MMTC Ltd. Invites applications from interested parties for supply of jewellery for MMTC's Retail outlets across India and also for exhibitions as under:

- a. Gold Jewellery on outright purchase basis exchangeable within 90 days.
- b. Diamond/Precious & Semi Precious studded jewellery on 90 days sales return basis against bill.

The details can be seen at our website [www.mmtclimited.com](http://www.mmtclimited.com) or [www.eprocure.gov.in](http://www.eprocure.gov.in) . The last date for submitting Expression of Interest for Registration is 1600 Hrs on 26-02-2015 .

**Important Dates**

Date of Tender	09February, 2015 (1200 hrs)
Submission Start Date	09 February, 2015 (1300 hrs)
Submission End Date	26 February, 2015 (1600 hrs)
Tender Opening Date	27 February, 2015 (1130 hrs)

**NOTICE INVITING TENDER FOR EMPANELMENT OF GOLD JEWELLERY, DIAMOND/  
PRECIOUS & SEMI PRECIOUS STONE JEWELLERY FABRICATORS/VENDORS**

**TENDER NO: MMTCL/DRO/JPD/2014-15**

Sealed tenders are invited under TWO BID SYSTEM, in separate sealed envelopes as under:-

A. Technical Bid- Part I for:-

- a. Gold Jewellery fabricators/ vendors.
- b. Diamond/Precious & Semi Precious studded jewellery fabricators/vendors.
- c. Solitaires and Precious & Semi Precious stones fabricators/vendors.

B. Price Bid – Part – II for:-

- a. Gold Jewellery outright purchase basis exchangeable within 90 days.
- b. Diamond/Precious & Semi Precious studded jewellery on 90 days sales return basis against bill.

Bids are invited on behalf of MMTCL Limited from eligible fabricators/vendors of gold Jewellery, diamond studded jewellery, who have a minimum experience of 3 years in this field.

Tender Documents can be downloaded from MMTCL website ([www.mmtclimited.com/www.eprocure.gov.in](http://www.mmtclimited.com/www.eprocure.gov.in))

Sealed tenders should reach to the office of the Dy.General Manager (Retail), MMTCL Limited, Delhi Regional Office, F 8-11 Flatted Factories Complex, Rani Jhansi Road, New Delhi-110055 on or before 1600 hrs on 26-02-15. Bidders may refer to Annexure I, II & III for detailed clarification.

The Tender shall be opened on 27-02-2015 at 1130 hrs.

Offer Validity: The offer should remain valid for a period of 30 days from the date of opening of Price Bid.

MMTCL reserves the right to accept/reject any or all the tenders without assigning any reasons whatsoever.

For any further clarifications please contact:

Sh. Praveen Jain,  
Dy. General Mgr (Retail)  
MMTCL Limited,  
Delhi Regional Office  
F 8-11 Flatted Factories Complex,  
Rani Jhansi Road,  
New Delhi-110055  
Telephone No: Ph. 011- 23529188

Email: [praveenjain@mmtclimited.com](mailto:praveenjain@mmtclimited.com)

**PART – I**

**TECHNICAL BID**

Details required in respect of Party (To be typed on Party's Letter Head)

TENDER NO.

1.	Name of the Firm/ Agency	
2.	Address	
3.	Telephone / Fax No. Email	
4.	Year of Establishment	
5.	Proprietor/Partnership Firm/Limited/ Pvt. Limited	
6.	Name of Proprietor/ Partner(s)/Director (s)	
7.	Annual Turnover in last three financial years	
8.	Registration No. (Enclose copy of Registration Certificate)	
9.	Have an established manufacturing facility? Yes/no	
10.	Credential report from M/S Dun & Bradstreet, S&P, Moody, Fitch, Crisil, ICRA, SMERA and CARE	
11.	Letter from concerned bankers with regard to relationship, performance and credit worthiness and sanctioned credit limits.	
12.	<p>Interest in supply of Gold Jewellery on outright purchase basis exchangeable within 90 days or Diamond/ Precious &amp; Semi Precious stone Studded Jewellery on 90 days sale return basis against bill.</p> <p>a. Preferred items for plain gold jewellery are: Chains, Bangles, Kangans, Pendants, Rings (Ladies &amp;Gents), Bracelets, Mangalsutra, Ear chains, Pendant sets, Earrings, light weight necklace sets, Back Chains, Tikka, Baby Jewels, Trendy Jewellery etc. for both youngsters and women.</p> <p>b. Preferred items for Diamond/Precious &amp; Semi Precious Studded Jewellery : Earrings, Pendants, Necklace sets, Rings (Ladies &amp; Gents), Pendant sets, Bangles, Bracelets etc. for both youngsters and women Mangalsutra Pendants/Tanmania.</p> <p>c. A limited quantity of high end jewellery may also be accepted.</p> <p>d. Preferred items for semi precious stones: Solitaires, Ruby, Emerald, Sapphire( blue&amp; yellow), Cats eye, South sea pearl, Coral, Gometak Solitaires from 0.25 carat onwards.</p>	
13.	Audited Annual Accounts along with supporting Schedules & Audit report for the last three (03) years to be enclosed.	
14.	Permanent Account No. (PAN) Please enclose Copy	
15.	Income Tax return for preceeding last three (03) Years (please enclose copy)	
16.	Work Contract Tax ( Registration No., is applicable)	
17.	Sales Tax/ VAT / Service Tax Regn. No.( Please enclose copy)	
18.	Value upto which party can take up jobs	
19.	Declaration as per Annexure – I	
20.	Any other details	

Date:

Signature of Authorised Signatory of Bidder  
With Name, Address & Seal

NOTE:-1. Gold Jewellery Fabricators/ Vendors submit price bid as per **Part II.**

2. For Quality Parameters Diamond/ Precious & Semi Precious Stone Studded Jewellery fabricators/ vendors see **Part III.**

**PART – II**

**(Price Bid)**

**(FOR GOLD JEWELLERY)**

MMTC Limited invites offers for supply of gold jewellery from reputed fabricators of gold jewellery on outright purchase basis exchangeable within 90 days.

<b>S.No.</b>	<b>Jewellery Description</b>	<b>Making charges on outright purchase basis</b>
<b>A</b>	<b>22 K GOLD JEWELLERY</b>	
1	Machine Made Jewellery	
2	Hand Made Jewellery	
3	Exclusive Jewellery	
4	Antique Jewellery	
5	Oxidised Jewellery	
6	Temple Jewellery	
7	Casting Jewellery	
8.	Kolkatta Jewellery	
<b>B</b>	<b>18 K GOLD JEWELLERY</b>	
1.	Italian/ Imported Jewellery	

\*NOTE:-

1. All items to be hallmarked from a BIS approved hallmarking agency with following marks:-
  - a. Purity Mark with fineness grade,
  - b. Assay Centre's symbol,
  - c. Year of marking denoted by a letter (as defined by BIS)
  - d. BIS Logo,
  - e. MMTC's Logo.

**PART III**

**Quality Parameters for Diamond, Precious & Semi Precious Stone Studded Jewellery on 90 days sales return basis against bill.**

Quality Parameters :

1. Purity of Diamond Jewellery to be only VVS, VVS- VS , VS & VS- SI.
2. Color of diamond should be of E-F, F-G, G-H, H-I & I-J.
3. Diamond Jewellery in 14k onwards acceptable.
4. Certification should be only from DGLA/IGI/EGL/GII.
5. In case of solitaires certification only from GIA & IGI.
6. Diamond jewellery with pearls/ruby/emerald acceptable.

A. List of Jewellery items in general:

<b>S.No.</b>	<b>Main Category</b>	<b>Main Category Code</b>
1	Bangles	BG
2	Chains	CH
3	Ladies Rings	FR
4	Gents Rings	FR(G)
5	Earrings	ER
6	Pendants	PD
7	Bracelets	BR
8	Mangalsutra pendants/ Tanmaniya	MS
9	Necklace Sets	ST
10	Pendant Set 3 pcs	PT
11	Baby Jewels	BJ

Note: In case of Diamond studded/ Precious & Semi Precious Stone Jewellery shall be on 90 days sales return basis against bill. Payment shall be settled on monthly basis.

## Part IV

### Quality Parameters for Solitaires , Precious & Semi Precious Stones on 90 days sales return basis against bill.

Quality Parameters :

1. Real stones with no treatment.
2. Certification of precious and semi precious stones should be from Gemological Testing Labs/ DGLA/IGI.
3. Weight of semi precious stones should be between 3 to 10 carats.
4. Certification of Solitaires from GIA & IGI.
5. Weight of Solitaires from 0.25 carat onwards.
6. Purity of Solitaires to be only VVS, VVS- VS , VS & VS- SI.
2. Color of Solitaires should be of E-F, F-G, G-H, H-I & I-J.

List of Semi Precious Stones in general:

S.No.	Main Category	Main Category Code
1	Ruby	
2	Emerald	
3	Blue Sapphire	
4	Yellow Sapphire	
5	Cats Eye	
6	South Sea Pearl	
7	Coral	
8	Gomedak	

Note: In case of Solitaires, Precious & Semi Precious Stones payment shall be settled on monthly basis. Stock shall be on 90 days sales return basis against bill.

(On 100/- Non- judicial stamp paper)

**ANNEXURE – I**

**DECLARATION BY GOLD JEWELLERY FABRICATOR/VENDOR**

I/We declare that

- a. Our Company/ Firm has not been banned or blacklisted by any government or quasi government agencies or Public Sector Undertaking.
- b. We hereby unequivocally confirm and declare that we shall be fully responsible for any kind of defaults and false declaration, if any, in any of the documents submitted and /or representations made to MMTC related to the transactions with MMTC.
- c. We shall be solely responsible for claims/ counter claims of any nature on the on the gold jewellery, diamond/precious & semi precious stone jewellery.

Date:  
Place:

Signature of Proprietor/Partner/ Director  
Name:  
(Stamp of the firm)

## ANNEXURE II

### OTHER TERMS:

1. The interested parties may submit their offer for the items in sealed envelopes as under :-

A. Technical Bid- Part I for:-

- a. Gold Jewellery fabricators/ vendors.
- b. Diamond/Precious & Semi Precious studded jewellery fabricators/vendors.
- c. Solitaires and Precious & Semi Precious stones fabricators/vendors.

B. Price Bid - Part – II for:-

- a. Gold Jewellery outright purchase basis exchangeable within 90 days.
- b. Diamond/Precious & Semi Precious studded jewellery on 90 days sales return basis against bill.

2. The fabricated gold jewellery will be Assayed and hallmarked by the fabricator from BIS approved A&H centre before submission of the same to MMTC.

3. The empanelled fabricator/vendor shall sign an agreement with MMTC. During the validity of the agreement period he shall be liable to supply stock of different kinds of jewellery to MMTC as per the requirement of MMTC.

4. MMTC shall have the right to select or reject the items on the basis of designs, look, quality, purity etc. from the consignment offered by the empanelled fabricator to MMTC.

5. The making charges quoted by the fabricator in the Price Bid shall be valid for one year and may be extended for one year on mutual consent.

6. The item rate shall be inclusive of hallmarking charges, transportation/delivery charges, insurance charges upto MMTC's locations etc.

7. The empanelled fabricator /vendor shall supply a variety of high class quality and finish jewellery with accurate carat age 22K (916 Fineness) in case of gold jewellery, 14k/18 k in case of diamond and stones studded jewellery. If required the entire lot of jewellery supplied shall be tested through XRF machine.

8. At the time of delivery of jewellery, the empanelled fabricator/vendor shall also submit hallmarking certificate along with the jewellery as proof that the jewellery has been certified and tested at a certified BIS approved hallmarking centre. In case it is found that purity of jewellery supplied is less than specifically stated in their consignment note, he/she shall be debarred from further supply of jewellery to MMTC.

9. The Jewellery selected by MMTC for its retail outlets shall be against 100% payment. The LME rate (London AM fix) for gold on date of delivery to MMTC shall be applicable plus making charges. SBI Card rate for FOREX on date of delivery shall be applicable for conversion basis.

10. In case of Diamond Studded Jewellery, Solitaires & Semi Precious Stones, MMTC reserves the right to get the jewellery tested from any of the govt. approved labs other than those labs from which the certification of purity have been submitted.



11. The successful bidder shall hand over the jewellery to MMTC with packing list with complete details on quantity, weight, description etc. and also along with proper barcoding on each item. Bar codes shall be provided to each fabricator/vendor by MMTC.
12. The successful bidder shall exchange/change the stock within 90 days as per MMTC requirement.
13. For weight and purity confirmation, jewellery pieces shall be randomly selected and tested. In case of any variation in the weight and purity, whole lot of jewellery submitted shall be rejected.
14. In case of studded jewellery, gross weight and net weight should be clearly mentioned on the bar code.
15. The empanelled fabricator/vendor shall undertake to keep MMTC harmless and fully indemnified against all actions, claims, demands and expenses whatsoever on account of the non-performance or breach by the fabricator of any of the terms, conditions and stipulations of the agreement signed.

**GENERAL TERMS AND CONDITIONS OF THE TENDER WITH INSTRUCTIONS:**

1. Tender complete in all respects should reach DGM (Retail), MMTC Limited, Delhi Regional Office, JJC on or before the tender date and time as given therein.
2. The offer of making charges shall remain valid for 30 days from the date of opening of Price bid.
3. Fabricators may give designs of jewellery, if required.
4. Separate agreement will be entered into between MMTC & empanelled fabricator/vendor containing exhaustive terms and conditions for handling procurement of plain gold/ studded jewellery for the retail outlets and for exhibitions.
5. Technical specifications should be strictly as per tender documents. No deviation to the tender document is acceptable .
6. Fabricator/vendor should submit Price Bid bearing the name and address of the agency as and when asked by MMTC.
7. All pages of the offer must be signed and serially numbered.
8. The tender will be opened in presence of all participating agencies or their authorized representative (max one) who choose to remain present on the opening date at the scheduled time and place.
9. The price once quoted shall not be allowed for any subsequent price revision/adjustments/revamping, bidders are advised to ensure that their offers are most competitive, in full conformity to our specifications and final.
10. The quoted rate shall include all costs including transportation and insurance of material and VAT to identified MMTC's locations. Nothing extra is payable on this account. Transportation of any wastage, exchange of rejected or defective material, surplus material etc. shall have to be arranged by the fabricator.
11. All statutory taxes/TDS at the prevailing rates as applicable from time to time shall be deducted from successful bidder's bills as per rules.
12. The Technical/Price bid received after the due date and time of opening is liable to be rejected.
13. The fabricator shall quote the rates in English language and International numerals. These rates shall be entered in figures as well as in words. In case of differences in rates between words and figures, rate mentioned in words shall be treated as valid rate.
14. All entries in the Price bid shall be written in ink. Erasers and over writing are not permitted and may render such price bid liable to summary rejection. All cancellation and insertions should be intialled and stamped properly.
15. If the fabricator deliberately gives wrong information in his price bid MMTC reserves the right to reject such bid at any stage or to cancel the contract, if already awarded.
16. In the event bidder/ agency fails to execute the work with due diligence or expedition or shall refuse or neglect to comply with any orders given to him in writing by MMTC or on behalf of MMTC, within the scope of the contract, or shall contravene the provisions of the contract, MMTC may give 15 days notice in writing to the successful bidder for termination of the contract. Bidder/ Agency shall be responsible for all losses arising out of the same and will keep MMTC indemnified.
17. MMTC reserves the right to add or delete or modify the requirements of gold/studded jewellery if situation demands.
18. The empanelled fabricator shall not sub-contract any part or complete work as detailed in the tender specifications without written permission of MMTC.
19. The court of competent jurisdiction at Delhi , shall have exclusive jurisdiction in regard to all disputes in respect of this tender.
20. The bidder/ agency shall indemnify MMTC against losses or damages, if any, caused to it.

For any further clarification please visit our website or contact Sh. Praveen Jain, DGM(Retail), DRO, JJC, ND-55  
Ph. 011- 23529188

Email: [praveenjain@mmtclimited.com](mailto:praveenjain@mmtclimited.com)