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NIC Building(4th Floor); 8, India Exchange Place / एनआईसी बिल्डिंग(चौथी मंलिर);8, इंडीया एक्स्चेंज प्लेस

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PAN NO.AAACM1433E
CIN L51909DL1963GO1004033

EOI No MMTC/KOL/AGRO/NE/2017-18/01 Dated 19.06.2017

**Expression of Interest for Empanelment of Buyers of
Spices and other Agriculture/Horticulture/minor forest
products from North-East States**

Closes on 19.07.2017 at 1600 Hrs

Terms and Conditions of the EOI

MMTC Limited invites Expression of Interest for empanelment of buyers of Spices and other Agriculture/Horticulture/minor forest products i.e., Ginger, Large Cardamom ,Bay Leaf, Black Pepper, Long Pepper, Turmeric etc. to be procured from The North East States Of India.

The details of EOI are as follows:

1. Commodities

Spices and other Agriculture/Horticulture/minor forest products from North-East States as stated above.

2. Pre- Qualification criteria for selection of prospective Buyer: The Buyer has to submit the following documents/ details in order to be considered for the empanelment process

- a. Brief details of the company. .
- b. Audited Profit and loss account and balance sheet for the past 3 years.
- c. Copy of documents of MOA, Article of Association /Partnership Deed as applicable and certificate of incorporation duly self attested.
- d. PAN Card
- d. CST/VAT/GSTIN Registration Certificate
- e. Trade License
- f. Board Resolution/ letter from partners/ proprietor authorizing all or any one of the Directors/Partners/authorized representative to sign the documents.
- g. Bank details.
- h. Duly signed and accepted EOI by the bidder/applicant.
- i. The prospective buyer(s) should not have been blacklisted / banned by Government of India, State Government(s), any PSU in India or any recognized foreign agency. Duly signed Annexure – II to be submitted.



3. Scope of work

- a. The selected applicants will form part of MMTC's panel which will act as backup Buyers for MMTC Limited.
- b. MMTC shall intimate all empanelled Buyers about the availability/ enquiry of Spices and other Agriculture/Horticulture/minor forest products from time to time.
- c. MMTC shall float limited tenders for price bids from the empanelled buyers. The empanelled Buyers shall submit price bids in sealed envelopes as per their requirement from time to time.
- d. The Buyer may also be required to submit EMD/ Performance Bank Guarantee, which will be decided by MMTC on contract to contract basis.
- e. Payment terms will be specified on contract to contract basis between MMTC and the Buyer.
- f. The selected Buyer(s) shall ensure compliance of all the Government regulations/conventions/ policies/ guidelines/ orders etc in force related to any or all of the above activities
- g. Buyer shall undertake to abide by the statutory requirements of the Indian Government from time to time.
- h. Any other jobs as and when required in regard to the commodity.

4. Submission of Expression of Interest

- a. The EOI document can be downloaded from our website www.mmtclimited.gov.in or the central government e procurement portal www.eprocure.gov.in. The same can also be obtained from Addl. General Manager (Agro), MMTC Limited, 4th Floor, NIC Building, 8, India Exchange Place, Kolkata-700 001
- b. The bidder/applicant shall submit the documents mentioned at sl. no. 2(a) to 2(h).
- c. The EOI has to be submitted in the Tender box kept at MMTC Limited, 4th Floor, NIC Building, 8, India Exchange Place, Kolkata-700 001. The applications have to be submitted on or before 1600 hours on 19.07.2017.
- d. The last date of submission of EOI is 19.07.2017 at 1600 Hrs. Applications received after the closing of EOI will not be entertained.
- e. Applications received from Fax and email will not be entertained. Only applications received in the tender box through by hand or registered post will be considered.
- f. Applications incomplete in any respect or mis-stating the facts will be summarily rejected.

5. General Terms and Conditions

- a. It may be noted that this EOI is only for buying Spices and other Agriculture/Horticulture/minor forest products to be procured from North East States from MMTC.
- b. MMTC reserves the right to accept or reject any offer of Expression of Interest without assigning any reasons whatsoever.
- c. Final selection of buyers from the EOIs received will be done at the discretion of MMTC and the decision of MMTC will be final and binding on all participating parties.
- d. Empanelment of Buyers by MMTC does not entail any commitment from MMTC for contracts during the validity of empanelment.
- e. MMTC reserves the right to abandon any part or whole of the process without giving prior notice to prospective applicants.



- g. The terms mentioned in this EOI are only illustrative and not exhaustive. The selected buyer will be required to enter into contract as devised by MMTC from time to time.
- h. MMTC is not bound contractually or in any other way to any prospective Buyer to this EOI. MMTC is also not liable for any cost or compensation incurred by the bidders to this EOI.
- i. Validity of empanelment under this EOI shall be for duration of one year from the date of acceptance by MMTC, which may be renewed on basis of performance of the party and extended further through mutual agreement. Validity of EOI can also be terminated by MMTC at its sole discretion with a notice of one month.
- j. Ownership of EOI documents and information therein (all EOI documents) shall be property of MMTC on submission. Where the prospective Buyer wants the information provided to be kept confidential as such disclosure would unreasonably affect Buyers business affairs, notice is to be given at the time of delivery of information or documents by making such information "Confidential". In so far as possible, MMTC will give effect to the prospective Buyers stated wishes and access to such information will be determined under provisions of RTI Act 2005 or as may be required by any statutory authority.
- k. This EOI is only for empanelment of Buyer. However, MMTC is in no way bound to limit its business enquiry/ circulars to empanelled Buyers only.
- l. For each transaction separate agreement /contract shall be entered into detailing terms and conditions.

6. FRAUD PREVENTION POLICY:

All the bidders shall be required to certify that they would adhere to the Fraud Prevention Policy of MMTC and shall not indulge themselves or allow others (working in MMTC) to indulge in fraudulent activities and they would immediately apprise the organization of the fraud/suspected fraud as soon as it comes to their notice. Concealments of facts regarding their involvement in fraudulent activities in connection with the business transaction(s) of MMTC is liable to be treated as crime and dealt with by the procedures of MMTC as applicable from time to time.

7. Mode of Submission

The bids(s) is/are to be submitted as per Annexure-I(To be filled up and docs attached). Envelop superscribing "Tender No. **EOI No MMTC/KOL/AGRO/NE/2017-18/01 Dated 19.06.2017** for **Expression of Interest for Empanelment of Buyers of "Spices and other Agriculture/Horticulture/minor forest products from North-East states"**."

Please send your bids in SEALED ENVELOP addressed to:

The Addl. General Manager (Agro)
MMTC Limited
NIC Building (4th Floor)
8, India Exchange Place
Kolkata- 700 001.
West Bengal.



8. **ARBITRATION:** All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be settled by arbitration in accordance with the rule of arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The governing law shall be Indian Law and the venue of Arbitration shall be at Kolkata. All suits and legal proceedings in any matter arising out of the tender shall be triable only by the appropriate civil court at Kolkata, India.

Addl. General Manager (Agro)
MMTC Limited, Kolkata



Annexure -I

**FORMAT (TO BE FILLED UP) BY PROSPECTIVE ASSOCIATE BUYERS
PARTICULAR DETAILS**

1. Name and Address of the Buyer
2. Name Of Contact Person
Telephone Number
Fax No
Email Id
3. Name of Commodities for which empanelment is required
4. Documents of the organization Attached
 - 1.
 - 2.
 - 3.
 - 4.
 - 5.
6. Any other document :

Certified that the above information is true and we confirm that all information given in the Expression of Interest are correct and if at any point of time the information is found to be Incorrect our EOI will be liable for rejection by MMTC.

Dated:

Place:

Signature:

Name & Designation
Company Seal



Annexure- II

DECLARATION

(To be given in Company Letter Head)

MMTC Limited

Kolkata.

We, _____, declare that none of our sister concerns/associates belong to our group is participating/submitting the EOI.

That the applicant has not been blacklisted/banned/de-listed or put on holiday by the Government of India, any of the State Governments or any PSU in India or any other agency in the last five years.

Signature:

Name & Designation
Company Seal